# [West Manor] GO Team Meeting Summary

# Date: **November 15, 2016**

Time: **5:00 p.m.**

Location: **Media Center**

# Call to order

Meeting was called to order at 5:05 p.m.

# Roll call; Determine quorum status; Approve previous meeting minutes

Members Present: Tia Herrington, Lanika Dancy, Veronica Daniels, Vanessa Lawrence, Jamesa Hodge, Kimberly Wilder, and Walter Mobley

Members Absent: Kimberly Wilder

Additional Attendees:

Previous Minutes Approved: Yes or No

# Action Items

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| Item | Summary Of Actions | Outcome |
| 1. Student Attendance
 | West Manor has implemented the Never Been Absent Club for students with perfect attendance. This also includes no tardies. Members will email suggestions to either Mrs. Lawrence or Ms. Wilder on ways to improve student tardies. |  |
| 1. Parental Involvement
 | Members will email suggestions to either Mrs. Lawrence or Ms. Wilder on ways to improve parental involvement. |  |
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# Discussion Items

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| Item | Summary Of Discussion |
| 1. Next Meeting Date
 | The next meeting will be held on January 24, 2017. Dr. Lawrence and Mrs. Lawrence will contact the GO TEAM office to determine if the meeting that took place this summer will count toward the maximum number of meetings for the school year. |
| 1. Agenda Items for Next Meeting
 | CCRPI Update, SPLOST Proposal, Student Attendance, Questions to ask Mr. Hardy about 2020 renovations and improvements |
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# Information Items

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| Item | Summary Of Information |
| 1. IB Update
 | West Manor will have an IB consultant visit the school during the 2016-2017 school year. Kindergarten through fifth grade teachers will begin writing Unit 2 second semester. Mrs. Hodge ordered the PYP starter kits of books related to the Learner Profiles and Attitudes. They should arrive to the school in December.  |
| 1. Facilities Update-District Representative
 | Mr. Hardy, the Executive Director of Facilities spoke to the GO TEAM about the construction/renovation that is scheduled to take place at West Manor starting July 2020. There will be select renovations and improvements. The school will relocate to a designated building during the renovation process. |
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# Announcements

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| Announcement | Summary Of Announcements |
| 1. Food Drive
 | West Manor is partnering with Atlanta Food Company. The staff and students are being asked to being at least 2 can good to school.  |
| 1. Poster Maker
 | West Manor purchased a poster maker. This will allow teachers to create posters for their classrooms to assist with instruction.  |
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# Adjournment

Meeting was adjourned at : 5:55p.m.